



Help, Hope, and Healing

Job Opportunity Bulletin

Posting Period: June 26 – July 3, 2017

Opportunity Employer / Post Offer Physical / Drug Screen

Human Resource Department Fax: 816-581-5872

Job Line (816) 347-3099 or dscislowicz@rediscovermh.org

South: 6801 E 117th Street Kansas City
 Loma Vista: 8800 Blue Ridge Ste 100 Kansas City
 Flory Center: 1555 NE Rice Rd Lee's Summit
 Lee's Summit: 901 NE Independence Ave
 Light House: 927 NE Columbus Ste B Lees Summit
 Woodland: 3211 Woodland Kansas City
 Friendship House: 3720 Gillham Rd Kansas City
 Catherine's Place: 3728 Gillham Rd Kansas City
 TOP: 8800 Blue Ridge Ste 101 Kansas City
 Waldo: 7540 Washington Kansas City
 Transitions: 1000 E. 24th Kansas City
 KC-ATC: 2600 E. 12th Street Kansas City
 Crisis Respite 2659 E. Peery Ave Kansas City

| Position New Position – Bold | Department | Hrs./PP | Shift | Requirements |
|---|---|---------|-------|--|
| Client Account Representative | 0-10: Flory Center Posted: 5/15/2017 (10AD56) PC: R717 | FT | 1 | High school diploma or GED required; 2-4 years in experience in Accounts Receivable preferred. Familiarity with State Department of Mental Health system, Medicare, Medicaid and Insurance preferred. |
| | 0-10: Flory Center Posted: 6/26/2017 (10AD61) PC: R717 | FT | 1 | |
| Licensed QMHP <i>Substance Use Disorder Counselor</i> | 0-42: Transitions Posted: 5/15/2017 (74TR11) PC: R419 | FT | 1 | Master's degree in psychology, social work, counseling or related field as required for licensure in the state of Missouri. LCSW, LPC or Missouri Psychologist in the state of Missouri. At least 2 years experience in direct service provision in a mental health setting. |
| | 0-70: Woodland Posted: 6/26/2017 (70DT16) PC: R419 | FT | 1 | |
| Clinical Case Manager | 0-50: South Posted: 6/26/2017 (50CG153) PC: R502 | FT | 1 | Bachelor's Degree in psychology social work or social science related field required. Qualifying experience may be substituted for education |
| | 0-30: 901 Posted: 6/26/2017 (30CN274) PC: R502 | FT | 1 | |
| Counselor Technician | 0-50: South Posted: 3/20/2017 (50CG151) PC: R431 | PRN | 1,2,3 | High school diploma or GED required. Working knowledge of mental illness and substance use disorders and one year of direct service to the target population or other related human service experience is preferred. Valid driver's license and good driving record needed. |
| | 0-60: Woodland Posted: 4/24/2017 (60WC132) PC: R431 | 48/pp | 2 | |
| | 0-55: Raytown Posted: 3/6/2017 (55HO67) PC: R431 | PRN | 1,2,3 | |
| | 0-60: Woodland Posted: 6/12/2017 (60WC133) PC: R431 | FT | 2 | |
| | 0-26: KC-ATC Posted: 6/12/2017 (26TC91) PC: R431 | FT | 1 | |
| | 0-68: Woodland Posted: 6/26/2017 (68AC60) PC: R431 | FT | 1 | |
| Accounts Payable Coordinator | 0-10: Flory Center Posted: 6/26/2017 (10AD60) PC: R716 | FT | 1 | High School Diploma or GED required. Two (2) years experience in general accounting including accounts payable and payroll, 10 key calculator, Excel and Word processing experience. |
| RN/LPN | 0-40: Flory Center Posted: 6/19/2017 (40AF131) PC: R401/500 | PRN | 1 | LPN or RN preferred. At least two (2) years experience in direct psychiatric nursing services provision in a mental health setting. Must be licensed as a LPN or RN in the State of MO. |



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| Qualified Mental Health Professional | 0-26 : KC-ATC Posted: 6/12/2017 (26TC92) PC: R420 0-45 : Flory Center Posted: 6/19/2017 (45SB77) PC: R420 | FT | 1 | Master's degree in psychology, social work, counseling or a related field. At least 2 years experience in direct service provision in a mental health setting. |
| Registered Nurse | 0-72 :TOP Posted: 6/12/2017 (72ME13) PC:R500 | FT | 1 | At least two (2) years experience in direct psychiatric nursing services provision in a mental health setting. Licensed as a Registered Nurse in the state of MO. |
| Licensed Team Leader | 0-30 :901 Posted: 5/22/2017 (30CN272) PC: R425 | FT | 1 | Master's degree in psychology, social work, counseling or related field. 3-5 years experience in direct services provision in a mental health setting. Must have 2 years of supervision experience. Licensed as a clinical social worker, professional counselor or clinical psychologist. |
| Program Coordinator | 0-34 : 901 Posted: 6/19/2017 (34MR02) PC: R335 | FT | 1 | Masters degree in Psychology, Social Work or mental health related field. Licensed as a Clinical Social Worker, Professional Counselor or Psychologist by the state of MO is preferred. Five (5) years clinical experience in direct service provision in a mental health setting. Three (3) years supervisory and management experience is required. |
| Outreach Case Manager | 0-26 : KC-ATC Posted: 5/30/2017 (26TC89) PC: R503 0-26 : KC-ATC Posted: 6/19/2017 (26TC93) PC: R503 | FT | 1 | Bachelor's Degree in psychology social work or social science related field required. Two (2) years of direct service to the target population or other related human service experience preferred. Must complete a Case Management orientation |
| HIM Analyst | 0-12 : Flory Center Posted: 6/5/2017 (12CS46) | FT | 1 | Bachelor Degree required, completion of correspondence courses in HIM required. Two (2) years of HIM experience required. RHIT required. RHIA preferred. |
| Receptionist | 0-30 : 901 Posted: 6/12/2017 (30CN273) PC:R719 | PRN | 1 | High school diploma or GED preferred. One/two years progressively responsible experience. Previous experience handling large volume of incoming calls as a receptionist. Experience with collections, using personal computer and Microsoft Excel preferred. Strong organization skills. |
| Child Development Teacher | 0-60 :Woodland Posted: 1/9/2017 (60WC128) PC: R422 | 15-20/pp | 1,2 | High school diploma or GED required. Experience in a licensed daycare facility is required. |
| Program Manager | 0-26 : KC-ATC Posted: 6/5/2017 (26TC90) PC: R308 | FT | 1 | Masters Degree in Psychology, Social Work, Counseling or related mental health field. At least three (3) years clinical experience in direct service provision to adults and children in a mental health and substance use setting, and a minimum of three (3) years supervisory and management experience is required. Licensed as a Psychologist, Clinical Social Worker or Professional Counselor by the State of Missouri is preferred. |



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| Research Associate | <u>0-12</u> ; Flory Center Posted: 2/1/2017 (12CS42) PC:R307 | FT | 1 | Master's degree and strong quantitative skills required. Experience in word processing software (Word, Access, Excel, Power Point) required. Experience with SPSS preferred. Experience in data collection, research design & working with diverse populations is required. |
| Director of Communications and Public Affairs | <u>0-10</u> ; Flory Center Posted: 5/22/2017 (14MK03) PC: R204 | FT | 1 | Masters degree in Marketing, Communications or related field required. Five (5) years experience in communications and public affairs with preference to non-profit sector experience. Experience managing media is required. |
| LPN | <u>0-27</u> ; Crisis Respite Posted: 4/24/2017 (27CR78) PC: R403 <u>0-27</u> ; Crisis Respite Posted: 4/24/2017 (27CR77) PC: R403 <u>0-74</u> ; Transitions Posted: 5/1/2017 (74TR10) PC: R403 | 48/pp FT FT | 2,3 2 1 | Licensed as a Licensed Practical Nurse by the State of Missouri. A minimum of (1) year of psychiatric or mental health experience is preferred. |
| Nurse Care Manager | <u>0-80</u> ; 901 Posted: 3/06/2017 (80HC34) PC: R401/R500 <u>0-80</u> ; South Posted: 5/15/2017 (80HC35) PC: R401/R500 | FT FT | 1 1 | LPN or RN preferred. At least two (2) years experience in direct psychiatric nursing services provision in a mental health setting. At least two (2) years experience in the management of disease states. Experience providing health education. *LPN requires 5 years experience. |